



**Charter School Of
Philadelphia Inc.**

April, 2018

Dear Parents:

As a parent of a child attending a school that is receiving Federal Title I funds to assist students in meeting state achievement standards, you have the right to know the professional qualifications of the teacher(s) and instructional paraprofessional(s) who instruct your child.

Under the Every Student Succeeds Act (ESSA) guidelines, parents may request the following information about their child's teachers and paraprofessionals:

- Whether the teacher has been licensed by the Pennsylvania Department of Education to provide instruction for the grades and subjects taught.
- Whether the teacher is teaching under emergency or other provisional certification.
- The college major and any other advanced degrees or certifications the teacher holds.
- Whether the child is provided services by paraprofessionals and, if so, their qualifications.

The Every Student Succeeds Act (ESSA) which was signed into law in December 2015 and reauthorizes the Elementary and Secondary Education Act of 1956 (ESEA) includes additional right to know requests. At any time, parents and family members can request:

- Information on policies regarding student participation in assessments and procedures for opting out
- Information on required assessments that include:
 - subject matter tested,
 - purpose of the test,
 - source of the requirement (if applicable),
 - amount of time it takes students to complete the test, and
 - time and format of disseminating results.

If you would like to know the professional qualification information regarding your child's teacher(s) or paraprofessional(s) or additional information regarding assessments, please call the school to set up an appointment to speak to the principal or the principal's designee.

We look forward to another productive school year and we are committed to working together to make a difference in your child's life.

Sincerely,

Veronica Joyner, Founder and Chief Administrative Officer